



Jonathan's Landing Condominium & Yacht Club Association

Minor Exterior Modification to Unit Request (rev 2018)

INSTRUCTIONS:

*Save this form to your computer's desktop.
Then, open the form and fill it out on your computer.
Sign the form by typing in your name
(this will be your electronic signature).
Save the completed form to your computer's desktop.
Then, email the completed form and any relevant
materials as attachments to Kdodge@evergreenharvardgroup.com*

-or-

*Print and fill out the form by hand and mail to:
Katie Dodge
The Evergreen Harvard Group
14 Country Club Road
Gilford, NH 03249*

By submitting this form electronically or by mail, I hereby acknowledge and agree to all terms set forth in this form.

Request Date:		Installation Date:	
Unit # and location of modification:		Contractor:	
Owner's Name:		Telephone:	
email address:			
<input type="checkbox"/> Awning	<input type="checkbox"/> Air Conditioning/Heat Pump	<input type="checkbox"/> Propane Tank	<input type="checkbox"/> Ceiling Fan
<input type="checkbox"/> Door	<input type="checkbox"/> Window	<input type="checkbox"/> Decking/Patio	<input type="checkbox"/> Gas Burning Fireplace
<input type="checkbox"/> Generator	<input type="checkbox"/> Other:		

Owner shall submit this form with appropriate documentation to the Association Manager and receive written approval from the Board of Directors prior to beginning any exterior modifications. Proof of contractor's insurance coverage must be included with this application as a front page copy of the certificate of insurance.

All neighboring unit owners must sign off on the modification. These are all neighbors that have a view of the modification and may be significantly impacted by the modification. This may not be limited to your building.

I have reviewed the Jonathan's Landing Building Standards for my request and I agree to conform to the Standards. I assume all responsibility for this project to include but not limited to future repairs and required permits.

Signature of Owner: _____ Date: _____

The Evergreen Harvard Group ~ 14 Country Club Road #6 Gilford, NH 03249

P: 603.528.1988 F: 603.528.0018 <http://jonathanslandingnh.org>

Association Manager: Katie Dodge KDodge@evergreenharvardgroup.com

Description of Modification:

** Attach additional information if necessary*

Neighbor Name (print)	Neighbor Unit Address	Neighbor Approval Signature	Date

Board Approval: _____ Date: _____