



*Jonathan's Landing Condominium & Yacht Club Association*

**Notice of Interior Renovations or Repairs**

This form is for interior renovations ONLY. Owners wishing to undertake any and all exterior renovations or work that impacts the common elements of the building must obtain official written Board approval. The purpose of this form is to provide notice to the Association of interior renovations and/or repairs and confirm that all contractors doing work on the property have liability insurance.

Please complete this form and return it to the address below together with a copy of the each contractor's certificate of liability prior to starting any work.

Date : \_\_\_\_\_ Unit Owner's Name: \_\_\_\_\_

JLAddress: \_\_\_\_\_

Contractor's Name	Phone Number

Brief Description of Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated Finish Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Send to one of the following:

Mail: Harvard Management 2 Woodside Drive Bridgewater, NH 03222	FAX: 603-744-6752	Scan and email: ccadieux@harvardmanagement.com
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*Office Use below this line*

Rec'd \_\_\_\_\_ Interior Work Verification: \_\_\_\_\_ Send to site: \_\_\_\_\_